



Emergency Response Plan
of
NAMDEV FINVEST PRIVATE
LIMITED
Har Pal Aap Ke Saath ..

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Introduction

➤ **What is Emergency Response Plan (ERP)?**

An emergency response plan is something that companies use to address many different types of emergency situations. It will include:

- Who to contact;
- How to act; and
- Resources to use

➤ **Why Emergency Response Plan (ERP)?**

The priorities for any ERP are, in this order:

- Protection and safe conduct;
- Mitigation/stabilization of the dangerous condition; and
- Cleanup of incident, whether this be physical cleanup or conceptual.

Elements of the Emergency Plan

The emergency plan includes:

- All possible emergencies, consequences, required actions, written procedures, and the resources available.
- Detailed lists of emergency response personnel including their cell phone numbers, alternate contact details, and their duties and responsibilities.
- Large scale maps showing evacuation routes and service conduits (such as gas and water lines).
- Since a sizable document will likely result, the plan should provide staff members with separate written instructions about their particular emergency response duties.

Objective

The objective is a brief summary of the purpose of the plan; that is, to reduce human injury and damage to property and environment in an emergency. It also specifies those staff members who may put the plan into action. The objective identifies clearly who these staff members are since the normal chain of command cannot always be available on short notice. At least one of them must be on the site at all times when the premises are occupied. The extent of authority of these personnel must be clearly indicated.

Procedures

Many factors determine what procedures are needed in an emergency, such as:

- Nature of emergency.
- Degree of emergency.
- Size of organization.
- Capabilities of the organization in an emergency situation.
- Immediacy of outside aid.
- Physical layout of the premises.

Common elements to be considered in all emergencies include pre-emergency preparation and provisions for alerting and evacuating staff, handling casualties, and for containing the hazards.

Natural hazards, such as floods or severe storms, often provide prior warning. The plan should take advantage of such warnings with, for example, instructions on sand bagging, removal of equipment to needed locations, providing alternate sources of power, light or water, extra equipment, and relocation of personnel with special skills. Phased states of alert allow such measures to be initiated in an orderly manner.

The evacuation order is of greatest importance in alerting staff. To avoid confusion, only one type of signal should be used for the evacuation order. Commonly used for this purpose are sirens, fire bells, whistles, flashing lights, paging system announcements, or word-of-mouth in noisy environments. The all-clear signal is less important since time is not such an urgent concern.

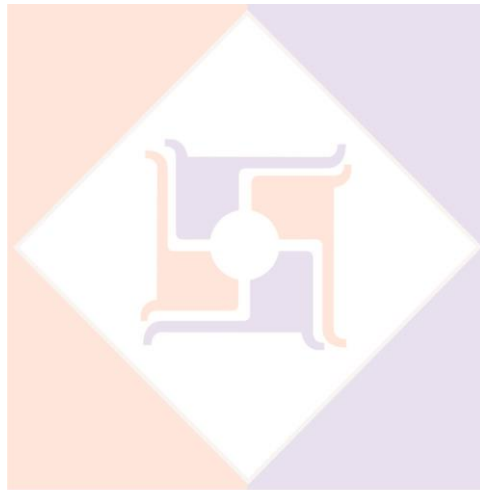
The following are "musts":

- Identify evacuation routes, alternate means of escape, make these known to all staff; keep the routes unobstructed.
- Specify safe locations for staff to gather for head counts to ensure that everyone has left the danger zone. Assign individuals to assist employees with disabilities.
- Carry out treatment of the injured and search for the missing simultaneously with efforts to contain the emergency.
- Provide alternate sources of medical aid when normal facilities may be in the danger zone.
- Ensure the safety of all staff (and/or the general public) first, then deal with the fire or other situation.

Action Plan

In an emergency, which can be of any type- natural or by human fault can be a danger for the human safety. Under Such constraints we have followings to deal in-

1. All the Personnel Contact details with Alternate details to Spread the emergency evacuated Process.
2. In high alert, Mouth of Word in environment is the method.
3. Floor Charts to bring the evacuation in Process
4. Locality emergency Points at nearest such as Hospital, Fire Station for help, etc.,
5. Open central areas to bring the evacuation during any safety concerns of Employees.
6. Emergency Points of Contact Details displayed to bring the Plan in Action for escape.
7. The emergency Plan Shall be lead by the Authorised Person as per the situation persistence.
8. First Aid Facility at Organization to deal small consequences.
9. For First escape from Fire- We have Fire Extinguishers installed at Premises for first action for evacuation Process.



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