



Har Pal Aap Ke Saath ..

Document on Loans and Advances

NAMDEV FINVEST PRIVATE LIMITED

Registered Office:

S-1, S-7-8, SHREE NATH PLAZA, SECOND FLOOR,
NEER SAGAR MARKET, BHANKROTA, JAIPUR,
RAJASTHAN-302026

INDIA

CIN NO: U65921RJ1997PTC047090

Contents

S. No.	Title
1	Introduction
2	Preamble
3	About the Policy
4	Asset Financing Activities
5	Know your customers ("KYC") and Anti-money Laundering ("AML") Guidelines
6	Restrictions on funding
7	Gradation of Risk
8	Interest Rates
9	Charges and Rebates
10	Credit Information Companies
11	Charge Creation to ROC
12	Individual product note
13	Grievances/ Complaints
14	Review

Har Pal Aap Ke Saath ..

1. Introduction

Namdev Finvest Private Limited was incorporated on 11th April 1997 as a Private Limited Company under the Companies Act, 1956. The company also registered itself as a Non-Banking Finance Company (Non-Deposit taking- Asset Financing Company) under Reserve Bank of India vide registration No. B-10.00260.

It is focused on offering financing of MSME, Loan Against Property, Two-wheelers, Solar loan, Farm Equipment & Light Commercial Vehicle Loan.

2. Preamble

One of the important functions of the Banking System is to lend money to the needful to achieve economic objectives. The Reserve Bank of India is empowered to issue licenses to Non-Banking Finance Companies (NBFC) and further to issue directives/advice on loans and advances and other aspects regarding conduct of loan accounts from time to time. With liberalization in the financial system and deregulation of interest rates, NBFCs are now free to formulate loan products within the broad guidelines issued by RBI.

RBI directives can be studied in detail in various Master Circulars issued from time to time.

3. About the Policy

This policy document on loans and advances outlines the guiding principles in respect of formulation of various products offered by the company and terms and conditions governing the conduct of the account. It is expected that this document will impart greater transparency in dealing with the individual customers and create awareness among customers. The ultimate objective is that the customer will get services they are rightfully entitled to receive without demand.

4. Asset Financing Activities

As per distinct RBI guidelines, company can finance any physical assets supporting productive/economic activity, such as land & building, two wheelers, automobiles, farm equipment, light commercial vehicle, lathe machines, generator sets, earthmoving and material handling equipment other machines.

Company is currently disbursing loans in the States of Rajasthan, Gujarat, Punjab and will start soon in Madhya Pradesh. Major portfolio is in the rural and semi-urban parts of these States.

Loans provided by the company are segregated in segments like:-

- i. MSME Loans and Loans Against property.
- ii. Loans to Two Wheelers, Agriculture Vehicle loan (Tractors);
- iii. Solar power.

iv. LightCommercialVehicle('LCV')loan

The loans mentioned above may be sanctioned as refinance facility, purchase of underlying asset or any other purpose clearly stated in the field investigation & credit remarks.

The customer profile includes MSME, Agriculture based profiles, solar power, small road transporters, taxi operators, rural passenger vehicle profiles, first time borrowers, weaker sections, retail traders.

The company is planning to expand its business to the remaining part of area of current operations and shall be further guided by the business plan approved by the board.

5. Know Your Customer ('KYC') And Anti-Money Laundering ('AML') Guidelines

Company has formulated its KYC and AML policy and is following the same during the disbursement of the loans and advances. All KYC documents like identity proof, address proof etc. which need to be collected from borrowers, co-borrowers and guarantors of loans and advances are prescribed in the said policy and obtained accordingly.

6. Restrictions on Funding

There are no specific restrictions on the funding of loans and advances with regard to the customer profile, area/address/type of the borrower or guarantor, etc. However, general prudence is to be observed during the field investigation and enquiry about the customer. Company shall insist on, but not stick to, lower funding and lower repayment tenure for loans and advances.

7. Gradation of Risk

The risk premium attached with a customer shall be assessed inter-alia based on the following factors:

- profile and market reputation of the borrower.
- CIBIL score:
- Historical performance of similar homogenous pool of borrowers.
- Profile, strength, experience, income/earnings of the borrower.
- Length of relationship with the borrower, repayment track record of existing borrower, credit history as revealed from available sources.
- type of asset being financed, end use of the loan represented by the underlying asset.
- nature and value of primary and secondary collateral/security.
- overall customer yield, repayment capacity based on cash flows and other financial commitments of the borrower, mode of payment.
- RBI Policies on credit flow.

- offerings by competitors.
- and any other factors that may be relevant in a particular case.

8. Interest Rates

The management understands that considering the higher cost of borrowing and the risk profile of the customer, it must maintain adequate margins to cover the operational and delinquency risk. The company has formulated an interest rate policy which clearly entails the factors on which the company shall decide the interest rates. Thus, it is decided to fund the loans and advances between 15% to 24% p.a. to be charged on annualized rate of interest basis for the entire tenure. Further, at their own sole discretion, MD and CEO can approve the interest rate for any loan/advance outside the range above.

9. Charges and Rebates

Company shall levy various charges on the customers as per the operations of the account and certain standard charges as applicable. List of such charges and quantum is as follows:

1)	Stamp Duty	As per Applicable State Law
2)	Late Payment Interest Rate	36% p.a. compounded monthly
3)	Cheque Bounce/ECH or ACH dishonor Charges	Rs. 500 + Applicable taxes
4)	Cheque/ACH/ECH Collection Charges	Rs. 450/- per instance + Applicable taxes
5)	Foreclosure Pre-Termination Charges	7.00 %
6)	Foreclosure Value Statement Charges	Rs. 500/- per instance + Applicable taxes
7)	Reimbursement of Collection/Traveling/Legal/Recovery/Parking/Repossession/Other Charge	As per Actual expenditure
8)	Duplicate/Additional NOC	Rs. 1000/- per instance + Applicable taxes
9)	Processing Fees	As per product & borrower profile
10)	Due Diligence Charges	Rs. 1500 + Applicable taxes (Applicable only in MSME Loans)

Further, all above charges, duties & fees are exclusive of all type of taxes charged by the Central Government, State Government, Semi-Government, or any other concerned authorities. The Company has sole discretion to make any subsequent changes and/or modification in any or all charges mentioned above, from time to time, as per the Company policy and it is sole discretion of the management of

company to reduce, increase or waive all or any of the charges so applied considering the best interest of the customer.

If needed, CEO has the power to levy or introduce any other charges for the services rendered other than mentioned in the above list and to decide the amount thereon. Furthermore, the management has all powers to even give rebate of interest to the valuable customers at their best judgement.

10. Credit Information Companies

In compliance with the RBI Master Direction - Non-Banking Financial Company - Non-Systemically Non-

Deposit Taking Company and Deposit Taking Company (Reserve Bank) Directions, 2016, the Company has obtained the membership of all four Credit Information Companies (CICs) viz. Credit Information Bureau (India) Limited, Equifax Credit Information Services Private Limited, Experian Credit Information Company of India Private Limited and CRIF High Mark Credit Information Services Private Limited and the company is submitting data to all above CICs on regular intervals. This would help Company to share the financial details of irregular customers with other financial institutions who are also members of CICs.

The company verifies credit history of the potential customers during loan sanctioning process and identifies CIBIL status as per the internal CIBIL policy. The CIBIL policy will be integrated into the system and same will be subject to review and revision from time to time by CEO/CFO. Though Company shall not reject any customers merely because of negative credit report or credit profile received from CIBIL.

11. Charge Creation to ROC

The Borrower shall create charge over the security provided to the company in respect of the loan sanctioned. Further the charge shall be created in favor of the company within the timelines as specified in the Companies Act, 2013 and Rules made thereunder in this regard.

12. Individual product note

The company has made individual policies of all products offered by the Company, which is an integral part of this policy.

13. Grievances/Complaints

All the customers, employees, investors and third-party service providers may approach Grievance Redressal Officer nominated at the designated Offices of the Company for complaints relating to services offered by the company and also lodge their complaint on customer care call center.

The telephone numbers, complete address and email address etc. will be prominently

displayed on the Company website for ease of contact by the customers of the Company.
Company website is www.namfin.in

14. Review

The Company's CEO and CFO have been entrusted with the responsibility of enforcement of this policy. They are hereby given absolute power to jointly or severally, make necessary changes, amendments or additions or removals for the operational aspects of the policy within the overall spirit and guidance from time to time for reasons like technology or process upgradation, regulatory changes, maintaining competitive edge or responding to changes in market or risk environment, etc. This is required to ensure full operational freedom to the senior management and make the management team more adaptive to rapid changing external environment. All changes made shall be noted to the policy approving authority during the next policy review.

The CEO and CFO can decide on delegation of authority and can design / redesign MIS systems and reporting as they see fit to improve the responsibility and accountability within the team hierarchy.

